

University Preparatory Academy

Meeting of the Board of Directors
July 20, 2023

BOARD OF DIRECTORS

George Groezinger, Board Chair (*Present*)
Melissa Klafter (*Absent*)
Anthony Polazzi (*Present*)
Darryl Cobb (*Absent*)
Casey Moye (*Present*)
Dr. Jennifer Porter-Smith (*Present*)

Minutes

1. Opening Exercises

- a. Meeting called to order at 11:02am
- b. Established a quorum

2. Public Comment - None

3. Consent Agenda

- a. **APPROVED:** The Board approved to adopt the Minutes from the April 21, 2023 & June 26, 2023 Board of Directors Meetings.
- b. **APPROVED:** The Board approved to appoint Bonnie May as the Parent Involvement Representative for the 2023-2024 school year.
- c. **APPROVED:** The Board approved the Annual Ratification & Reapproval of Governing Board Policies (*Conflict of Interest (Each Board Member is required to sign and return the written acceptance form), Ethics, Whistle Blower*).
- d. **APPROVED:** The Board approved the Annual Ratification & Reapproval of Student / School Policies (*Anti-Discrimination, Out of State and Country Field Trips, Student Enrollment / Lottery Policy, Internet Safety Policy, Bullying Policy, FHSAA*)
- e. **APPROVED:** The Board approved the Annual Ratification & Reapproval of School Safety Policies & Procedures (*Charter School Safe School Officer Policy, Florida Safe Schools Assessment Tool (FSSAT), Alyssa's Alert, FortifyFL, Active Assailant Policy, SESIR, Active Assailant Response / Stabbing Procedure, Hostage / Barricaded Situation, Emergency Evacuations / Lockdown Drills, Lockdown Procedures - Full Lockdown - Code Red, Lockdown Procedures / Partial Lockdown - Code Yellow, Family Reunification Plan, Critical Incident Response: Roles and Responsibilities, Bomb Procedures, Involuntary Examinations & Reporting Requirements, Tornado Watch*)
 - i. Further approving the adoption and submittal of "The Policy and Procedures for Charter School Compliance with School Safety and Security Requirements Set Forth in Florida Statutes and Rule GA-1.0018; and Florida Administrative Code".

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- f. **APPROVED:** The Board approved to authorize the Board Chair the ability to approve any year-end financial items which may be necessary to close the books.
- g. **APPROVED:** The Board approved the Preliminary Board of Directors Meeting Schedule for the 2023-2024 School Year.
- h. **APPROVED:** The Board approved to Accept the Annual Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information.
- i. **APPROVED:** The Board approved to Renew the Colegia Software License Agreement
 - i. Discussed the possibility to review the terms and fee with Colegia.
- j. **APPROVED:** The Board approved the Mental Health Plan.
- k. **APPROVED:** The Board approved the Resolutions by the Board Chair.
- l. **APPROVED:** The Board approved to Ratify the Amended and Restated Line of Credit with Sun Capital Partners, Inc.

Motion to approve the consent agenda by Dr. Jennifer Porter-Smith; second by Casey Moye; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report
 - i. Data report – projecting the school will receive an F.
- b. ESP Report
 - i. **APPROVED:** The Board reviewed & approved the Final 2022-2023 & Proposed 2023-2034 Annual Budgets.
Motion to approve by Dr. Jennifer Porter-Smith; second by Casey Moye; motion passed unanimously
 - ii. **TABLED:** The Board reviewed and approved to table the renewal of the ESP Agreement with Academica.
Motion to table by Anthony Polazski; second by Dr. Jennifer Porter-Smith; motion passed unanimously
- c. Other Items by the Board, Principals or Staff, or ESP
 - i. Discussed the need for additional grants; Dr. Porter-Smith agreed to assist with this.

5. Adjourned Meeting at 11:45am

University Preparatory Academy

The undersigned hereby certifies that he/she is an Officer of University Preparatory Academy, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on October 4, 2023.

UNIVERSITY PREPARATORY ACADEMY, INC
A Florida not-for-profit corporation



Approved

Signature Certificate

Reference number: 8OS3H-IHKWB-IHJGM-4TVAE

Signer

Timestamp

Signature

George Groezinger

Email: ggroezienger@somersetcanions.com

Sent: 04 Oct 2023 15:49:54 UTC
Viewed: 04 Oct 2023 21:33:35 UTC
Signed: 04 Oct 2023 21:33:48 UTC



Recipient Verification:

✓ Email verified 04 Oct 2023 21:33:35 UTC

IP address: 173.199.238.187
Location: Boynton Beach, United States

Document completed by all parties on:
04 Oct 2023 21:33:48 UTC

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